

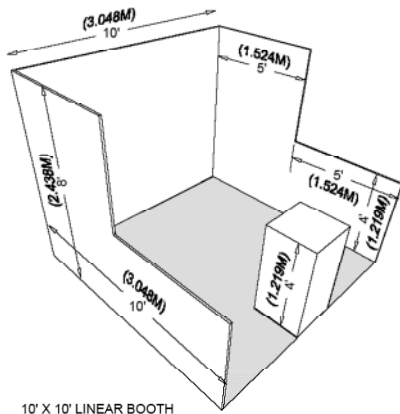
## 2025 BOOTH SELECTION

While on-site, each exhibiting company will have the opportunity to select exhibit space for the 2025 ACI-NA Annual Conference & Exhibition, being held in Toronto, ON, Canada, October 25-28, 2025. We will send the priority space selection schedule a few weeks prior to the show.

## DISPLAY RULES

### ***ALL DISPLAY RULES WILL BE STRICTLY ENFORCED.***

Show Management rules regarding the physical structure and appearance of exhibits are designed to ensure safety and fairness to all exhibitors. Exhibitors are not permitted to dismantle their exhibits until the close of the show. Any exhibitor who begins to dismantle or pack part of his or her exhibit before the close of the show may be denied participation in any future shows. All exhibits must be free-standing and self-supporting. Linear configurations may not be designed to obstruct the view of nearby booths or to block exits or doorways.



### **Standard Booth**

The maximum height is 8 feet. This 8-foot height may be maintained on the sidewalls of your booth from the rear of your booth up to a distance of 5 feet from the aisle. The remaining length of the sidewall may be no higher than 4 feet.

### **Perimeter Wall Booth**

The maximum height is 12 feet. This 12-foot height may be maintained on the sidewalls of your booth from the rear of your booth up to a distance of 5 feet from the aisle. The remaining length of the sidewall may be no higher than 4 feet.

### **Island Booth**

Maximum height is 20 feet in all areas of booth.

## EXHIBITOR CODES OF CONDUCT – BE A GOOD NEIGHBOR

- Please do not attempt to sell your products to other exhibitors at their booths. **All sales activities must be confined to the boundaries of your booth**, as stated in the exhibit space contract. Companies who do not comply with this regulation will be asked to leave the show immediately. Exhibitors are asked to report any violations they may observe to show management.
- Exhibitors are prohibited from organizing any off-site activities for attendees during official conference hours.
- Please do not enter the raffles, drawings and other prize contests held at another exhibitor or competitor's booth. These prizes are intended for attendees only.
- Please do not attend (or crash) any hospitality parties hosted by a competitor.
- Literature samples and surveys must be disbursed from within your booth area only. This includes magazines and other publications.
- Sound – Your cooperation in keeping sound levels of all A/V presentations down so that they are not audible in adjacent booths or more than three (3) feet into the aisles is required. Most importantly, the dispersion of the speaker must be entirely directed at the carpet or other non-reflecting surfaces.